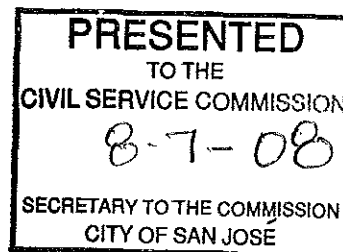




CITY OF SAN JOSE, CALIFORNIA

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CIVIL SERVICE COMMISSION

Bill Brill, Chair
Sharon L. Hightower, Vice Chair
Dave Busse
Peter Soulé
Jon C. Fitch

Minutes of the Commission June 5, 2008

The Civil Service Commission of the City of San José convened in regular session on June 5, 2008, in the City Council Chambers of San José City Hall at 4:03 p.m.

ROLL CALL

Present: Commissioners Busse, Fitch, Hightower, Soulé and Brill

Absent: None

ORDERS OF THE DAY

By motion unanimously adopted, the Orders of the Day were approved.

1. Oath of Office for newly appointed commissioner: Jon C. Fitch

Deputy City Clerk Nora Pimentel administered the Oath of Office to Commissioner Fitch.

CONSENT CALENDAR

By motion unanimously adopted, the Consent Calendar was approved.

2. Information Only

- a. Hiring Summary – Memorandum from Human Resources dated May 28, 2008, listing complaints about hiring issues and a summary of hiring activity for the period July 1, 2007, through May 17, 2008, was filed.

3. Human Resources Report dated May 28, 2008, listing the following amendments to the classification plan was filed.

a. Revisions of Class Specifications

- A. Buyer I (1547)
- B. Buyer II (1542)
- C. Senior Buyer (1543)
- D. Workers' Compensation Claims Adjuster I (1431)
- E. Workers' Compensation Claims Adjuster II (1434)
- F. Senior Workers' Compensation Claims Adjuster (1433)

b. Reallocations of Positions

Position #	From (Current Class)	To (New Class)	Dept
00001523	Senior Police Property Spec (1523)	Police Property Supervisor (1623)	PD

4. The following minutes were approved:

a. May 1, 2008

END OF CONSENT CALENDAR

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5. The following hearings were scheduled:

- a. The appeal of discipline of Police Officer, Case No. 07-37 was scheduled for August 20th, 21st, and 25th, 2008 at 6:30 p.m. (Hopper/Peterson)

Senior Deputy City Attorney Brian Hopper, appearing on behalf of the City, and Larry Peterson, appearing on behalf of the appellant, were present. Hearing Officer Hightower advised that both parties participate in a prehearing conference with her two weeks prior to the hearing date, be prepared to discuss issues, witnesses and have already exchanged documents.

- b. The appeal of discipline of Police Officer, Case No. 08-10 was scheduled for July 29th and 30th, 2008 at 6:30 p.m. (Hopper/Peterson)

Senior Deputy City Attorney Brian Hopper, appearing on behalf of the City, and Larry Peterson, appearing on behalf of the appellant, were present. Hearing Officer Hightower advised that both parties participate in a prehearing conference with her two weeks prior to the hearing date, be prepared to discuss issues, witnesses and have already exchanged documents.

6. Request from Bill Pope, Union Representative for Operating Engineers Local Union No. 3, to investigate the hiring practices for Maintenance Worker II in Parks, Recreation and Neighborhood Services.

Operating Engineers Local Union No. 3 representative Bill Pope requested that this item be deferred to the next meeting date.

7. Interview applicant for one vacancy on the Council Salary Setting Commission.

The Commission interviewed Joan M. Cooper for one vacancy on the Council Salary Setting Commission.

8. Appoint one applicant to the Council Salary Setting Commission.

Upon motion by Commissioner Busse, seconded by Commissioner Soulé and unanimously passed, the Commission appointed Joan M. Cooper to an unexpired term ending December 31, 2010. Deputy City Clerk Michelle Radcliffe stated that there is another vacancy on the Council Salary Setting Commission due to the appointment of Commissioner Fitch to Civil Service Commission and that the City Clerk's Office will continue recruitment to fill the new vacancy. Vote: 5-0-0.

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9. Discussion as to possible cancellation of the July 3, 2008 meeting due to the Fourth of July holiday and scheduling a special meeting in July.

Upon motion by Commissioner Busse, seconded by Commissioner Soulé and unanimously passed, the Commission agreed to tentatively hold the meeting for July 3, 2008. The Commission agreed to cancel the July 3rd meeting if no appeals were submitted to the City Clerk's Office by June 25th, the agenda deadline. Vote: 5-0-0.

10. Adoption of Civil Service Commission Resolution #143 recognizing Chief Deputy City Attorney Norm Sato on his retirement from the City of San José.

Upon motion by Commissioner Busse, seconded by Commissioner Soulé and unanimously carried, Civil Service Commission Resolution #143 recognizing Chief Deputy City Attorney Norm Sato was adopted. Vote: 5-0-0.

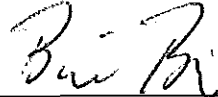
Chief Deputy City Attorney Sato thanked the Commission and City staff for the commendation and stated that he would be returning with the City on a part-time volunteer basis to assist with Boards and Commissions.

ORAL PETITIONS

There were none.

ADJOURN

The meeting adjourned at 4:17 p.m. to July 3, 2008 at 4:00 p.m.



BILL BRILL, CHAIR

ATTEST:
CIVIL SERVICE COMMISSION
LEE PRICE, MMC, SECRETARY



Michelle Radcliffe, Deputy Secretary